



Culmore Primary School

Health and Safety Policy

Health and safety policy document for Culmore Primary School

This School's Board of Governors recognise their statutory duty to ensure health and safety on premises under their control. They also acknowledge their responsibility to ensure that the Education Authority's (EA) health and safety policy is both understood and implemented in their school, that risk assessments are carried out to address significant risks, and that they operate within the procedures and guidelines set out in the employing authority's scheme of management.

In fulfilling these duties and responsibilities the Board of Governors will:

- ensure that the school Principal and management team develop a safety management system throughout the school;
- monitor the effectiveness of the school's health and safety arrangements; • develop and implement arrangements to ensure that:
 - all school Risk Assessments are completed and are implemented;
(Appendix 1) ○ equipment and materials purchased by the school are safe and suitable for their intended use;
 - contractors carry out their work in a safe manner; ○ prompt and efficient maintenance is carried out on:
 - all non-structural repairs;
 - all equipment;
- ensure that arrangements are developed for the annual inspection of the school premises and the preparation of a report for the Chief Executive of Education Authority; and
- ensure that both teaching and non-teaching staff are issued with a copy of the employer's health and safety policy.

Appendix 1
Risk Assessment Form

Date:

Activity/Activities	Potential Hazard	Who might be harmed?	How will risk be managed?	Risk: low, medium, high.	Additional precautions to reduce risk.